

**2008 Order form** for income tax forms**Pick-up order. I will  
pick up my order on:**  
(Enter date on or after 1/20/2009)

- ▶ See instructions on the back of this form
- ▶ All forms may also be printed from our web site **www.nd.gov/tax**

Name			Daytime phone number
Mailing address	City	State	Zip code

**Individual income tax forms****Form ND-1 series (See Note A)**

- \_\_\_\_\_ **Form ND-1 Booklet** Individual income tax forms and instructions (Main method) (*Limit 5*) (*See Note B*)
- \_\_\_\_\_ **Form ND-1** Individual income tax return (Main Method)
- \_\_\_\_\_ **Schedule ND-1NR** Tax calculation for nonresidents and part-year residents
- \_\_\_\_\_ **Schedule ND-1CR** Calculation of credit for income tax paid to another state (Form ND-1 only)
- \_\_\_\_\_ **Schedule ND-1FA and Instructions** 3-year averaging method for elected farm income
- \_\_\_\_\_ **Schedule ND-1SA** Statutory adjustments (*Limit 5*)
- \_\_\_\_\_ **Schedule ND-1TC** Tax credits (*Limit 5*)

**Form ND-2 series (See Note A)**

- \_\_\_\_\_ **Form ND-2 Booklet** Individual income tax forms and instructions (Optional Method) (*Limit 5*) (*See Note C*)
- \_\_\_\_\_ **Form ND-2 (and Schedule 2)** Individual income tax return (Optional method) (*See Note D*)
- \_\_\_\_\_ **Schedule 3** Schedule for full-year nonresident or part-year resident using Form ND-2
- \_\_\_\_\_ **Schedule 4** Calculation of credit for income tax paid to another state (Form ND-2 only)

**Miscellaneous**

- \_\_\_\_\_ **Form ND-3 and Instructions** Request for residential and agricultural property tax credit certificate (*Limit 5*) (*See Note I*)
- \_\_\_\_\_ **Schedule PT and Instructions** Property tax relief income tax credits for individuals (*Limit 5*)
- \_\_\_\_\_ **Schedule PTC** Continuation schedules for property tax relief income tax credits (*Limit 5*)
- \_\_\_\_\_ **Envelope for Forms ND-1 and ND-2** Preaddressed envelope for mailing individual income tax return
- \_\_\_\_\_ **Form 400-ES (2009)** Estimated income tax form and instructions for individual
- \_\_\_\_\_ **Envelope for Form 400-ES** Preaddressed envelope for mailing Form 400-ES voucher and payment
- \_\_\_\_\_ **Envelope for Form ND-1V** Preaddressed envelope for mailing Form ND-1V voucher and payment

**Business income tax forms**

- \_\_\_\_\_ **Form 40 Booklet** C corporation income tax forms and instructions (*Limit 5*) (*See Note E*)
- \_\_\_\_\_ **Form 40X** Amended C corporation income tax return (*Limit 10*)
- \_\_\_\_\_ **Form 58 Booklet** Partnership income tax forms and instructions (*Limit 5*) (*See Note F*)
- \_\_\_\_\_ **Form 60 Booklet** S corporation income tax forms and instructions (*Limit 5*) (*See Note G*)
- \_\_\_\_\_ **Form 38 Booklet** Fiduciary income tax forms and instructions (*Limit 5*) (*See Note H*)
- \_\_\_\_\_ **Form 401-ES (2009)** Estimated income tax form and instructions for fiduciary
- \_\_\_\_\_ **Form NDW-R** Reciprocity exemption from withholding (Minnesota and Montana residents) (*Limit 5*)

The following forms are not available for bulk order. They may be printed from our web site at **www.nd.gov/tax**.

- Schedule FC** Family member care income tax credit
- Schedule PG** Planned gift income tax credit
- Schedule RZ** Renaissance zone income tax exemptions and tax credits
- Form 101** Application for extension of time to file a North Dakota return
- Form 500** Authorization to disclose tax information and designation of representative
- Form 400-UT** Calculation of interest on underpaid estimated individual income tax
- Form 401-UT** Calculation of interest on underpaid estimated fiduciary income tax
- Form 400-EXT** Individual extension payment
- Form 401-EXT** Fiduciary extension payment (estate or trust)
- Form 40-EXT** C corporation extension payment
- Form 58-EXT** Partnership extension payment
- Form 60-EXT** S corporation extension payment
- Form PWA** Passthrough entity withholding adjustment
- Form 40-ES** 2009 C corporation estimated tax payment
- Form 58-ES** 2009 partnership estimated tax payment
- Form 60-ES** 2009 S corporation estimated tax payment

**Mailing/Shipping Label**

If you want us to mail or ship your order to you, please complete this label.

**Please print or type**

Office of State Tax Commissioner 600 E. Blvd. Ave. Dept. 127 Bismarck, ND 58505-0599	Name		
	Mailing address		
	Mailing address		
	City or town	State	Zip code

# 2008 Order form instructions

## Note:

- Orders are filled on a first-in, first-out basis.
- Orders will be filled no earlier than January 12, 2009.
- You may print forms from our Web site at [www.nd.gov/tax](http://www.nd.gov/tax)

## Instructions

**1. Fill in your name and mailing address at the top of the order form.** Also enter your daytime phone number in case we have any questions about your order.

**2. Fill in the quantity of each item you need.** Note the quantity limits for certain items in the description of the item. If you need additional copies, please attach a letter explaining the reason for requesting the additional copies.

Your consideration in ordering only the number of forms you will need will help us keep printing and shipping costs to a minimum. An extra order form will be included with the items shipped to you in case you need to reorder.

**3. Do you want us to mail or ship your order to you?** If you wish to have your order mailed or shipped to you, please complete the label at the bottom of the order form. Please print or type.

**4. Do you want to pick up your order in person?** If you prefer, you may pick up your order in person at our Bismarck office on or after January 20, 2009. Please indicate your intention to pick up your order by entering a date in the box in the upper right-hand corner on the front of the order form.

### Where to pick up your order.

You may pick up your order at the State Capitol, 7th floor, between 8:00 a.m. and 5:00 p.m., Monday through Friday (except holidays).

**5. Mail your order form to:**  
Office of State Tax Commissioner  
600 E. Boulevard Ave. Dept. 127  
Bismarck, ND 58505-0599

## Notes for specific items on order form

### Note A

Form ND-1 is the main income tax return for individuals. Most individuals—over 97 percent—will have a lower tax on Form ND-1 than on Form ND-2. Form ND-2 is an optional income tax return that should be used only if a lower tax is calculated on it.

### Note B

The Form ND-1 booklet contains:

- Form ND-1
- Schedule ND-1NR
- Schedule PT
- Preaddressed envelope
- Instructions

### Note C

The Form ND-2 booklet contains:

- Form ND-2 (Optional method)
- Schedule 2
- Schedule 3
- Schedule PT
- Preaddressed envelope
- Instructions

Also see Note A.

### Note D

Form ND-2 is composed of three parts: Schedule 2 (for full-year residents), Schedule 3 (for full-year nonresidents and part-year residents), and the Tax Computation Schedule (for all filers). When you order Form ND-2, you will receive a two-sided form containing Schedule 2 and the Tax Computation Schedule. Schedule 3 must be ordered separately. Also see Note A.

### Note E

The Form 40 booklet contains:

- Form 40
- Schedule SA
- Schedule FACT
- Schedule TC
- Schedule WW
- Schedule WE
- Schedule CR
- Form 40-PT
- Form 40-UT
- Form 40-ES
- Instructions

### Note F

The Form 58 booklet contains:

- Form 58
- Schedule FACT
- Schedule K
- Schedule KP
- Schedule K-1
- Instructions for partnership
- Instructions to Schedule K-1 for partner

### Note G

The Form 60 booklet contains:

- Form 60
- Schedule FACT
- Schedule K
- Schedule KS
- Schedule K-1
- Instructions for corporation
- Instructions to Schedule K-1 for shareholder

### Note H

The Form 38 booklet contains:

- Form 38
- Schedule 1 (Main Method)
- Schedule 2 (Optional Method)
- Schedule 3
- Schedule 4
- Schedule K-1
- Instructions to fiduciary
- Instructions to Schedule K-1 for beneficiary

### Note I

Form ND-3 is for individuals who do not have to file an income tax return but are eligible for the residential and agricultural property income tax credit. The purpose of the form is to obtain a property tax relief credit certificate that can be redeemed at the county treasurer's office.